

The Learning Choice Academy
OPTIONAL Full Day/Adventure Class

FULL-DAY CLASSROOM PROCEDURES AND RULES

By nature, classroom experiences are different from one-on-one and small-group learning experiences, and they offer different opportunities and challenges. While each homeschooling family may have its own unique ways of learning and working together, when we come together to learn, it is important for us to establish certain procedures and rules that enable us all to work together in an atmosphere that is both positive and enjoyable.

Each Full-Day teacher will be instructing his or her class using specific classroom rules, and students will be expected to follow these rules. In addition, however, TLC has some all-school procedures, rules and discipline policies:

1. **Students should come to class prepared to learn. This means students should**
 - **Come on time.** Time in these classes will move quickly—there is so much to do and learn! Because of this, it is important that students arrive five to ten minutes before class begins. Students must also be picked up punctually after class.
 - **Come prepared to listen.** In most classes, there will be points during which the teacher will be giving lesson details and information. Students are expected to listen to the teacher and not talk while he or she is already talking. There will also be many times when the class will be discussing topics and students will have the opportunity to speak and listen to each other. During these times of discussion, students will take turns speaking and listening quietly to each other.
 - **Come prepared to participate!** Some students are very comfortable with lots of other people in the learning environment; others are more comfortable in groups of just a few. We have purposely kept our classes small so that there are opportunities for all students to feel comfortable. Many activities will be completed in groups of two and three; some may involve larger groups. All of them will be opportunities for students to practice their social skills and get to know other students in our program.
 - **Agree to follow the class rules.** So that all of our students make the most of this opportunity to interact, we have established the following rules:
 - Unless specifically requested by the Full-Day Teacher, please do not have students bring anything from home with them, as these things may be a distraction to your student and to other students. Specifically, we request that students not bring cell phones, Walk Mans, magazines, computerized game units, or other toys. If you would like your student to keep a cell phone for emergencies, it must be turned off.
 - Refrain from touching other students or their property.
 - Avoid using profanity or language that could be considered degrading or derogatory to others.
 - Dress appropriately.
 1. Shoes are required.
 2. Clothing should cover private body parts and/or underwear.
 3. Offensive tattoos should be covered.
 4. T-shirts should not contain offensive language or graphics.

School-wide Discipline Policy

TLC Full-Day instructors acknowledge the importance of maintaining a safe environment for all students. Therefore, when students disrespect the rules, there will be consequences:

1. Verbal Warning
2. Name written down in a book
3. Check by name
4. Placed in a Quiet Corner; parent is notified after class
5. Sent out of class and parent is called to pick up student; conference with teacher after class
6. Sent out of class; parent is called; conference with teacher after class; student may not attend the next class
7. Disenrolled from the optional Full Day/ Adventure program.

*The School retains the right to skip one, or all of the above steps, if the infraction violates student safety, such as possession of a weapon, threats of violence, possession of tobacco or other drugs, or comments deemed to be discriminatory or derogative to race or personal belief.

The Full-Day instructor has the final decision on what is considered appropriate or inappropriate classroom behavior.

I understand my student is enrolled in the ___ Full Day ___ Core Only, ___Adventure Only classes. I understand these classes continue for one semester. My student’s tuition account will be charged an amount of ___ 280 units, or ___ 160 units, or ___ 240 units. No refund will be granted after the first day of class. _____

Parent initial

I understand my student is being offered an optional, voluntary class. This class is not part of the regular school program. Therefore, it is the class instructor’s right to determine whether my student may continue attendance in the class. _____

Parent initial

I understand that parents may not remain in the classroom, unless providing volunteer work. Even if I am volunteering, I may not have siblings in the room. _____

Parent initial

Name of Student: _____

Site: _____ **Telephone:** _____

Parent Signature _____ **Date:** _____