

Application for Course Approval 2009-2010

Parent/Student – please complete sections A-D and submit to your school secretary or your Educational Partner no less than 30 days prior to the semester in which you would like to take this course. You will receive it back after it is reviewed. The course may be approved as is, approved with noted changes, or not approved. Once your course is approved, you will need to complete Section E with the help of your Educational Partner. If you are even thinking of taking a community college course, please turn in an Application for Course Approval; you can always change your mind and not take the class.

A.

Student Name: _____ Grade: _____

TLC Resource Center: _____

Semester for which you are seeking course approval: Fall 2009 Spring 2010

Date Application Submitted: _____ Received by: _____

Suggested Course Title: _____ Credits _____

Actual Course Title (From Guidance Counselor) _____

Please Circle: Year-long Course Semester-long Course

Please Circle the track for which you are submitting this course:

1) Community College (List which one): _____

2) School to Diploma Track

Please Circle the type of course for which you are seeking approval:

Replacement for TLC Required Course Academic Elective Personal Enrichment Elective

B.

Course Description:

Materials Used for this Course (list more on back if needed):

Is this course being taken through an educational institution? Yes _____ No _____

If so, which one? _____

***Please attach all tables of contents for materials for review. If you have sample lessons that you can attach, please do this as well.**

C.

Select the Ongoing Types of Projects and Activities to be completed:

- | | |
|-------------------------|--|
| Textbook | Graded Chapter Tests and Reviews |
| Reading other Materials | Simulations |
| Research | Discussions |
| Essays | Note-taking |
| Workbook | Videos |
| Flash Cards | Audiotapes |
| Illustrations | Class Check-Off Sheet (time spent in learning) |
| Oral Reports | Journal |
| Demonstrations | Tutoring |
| Projects | Classes outside the Home (includes ROP/CC) |
| Lesson Exercises | Where taken _____ |
| Games | |
| Comprehension Questions | Other Educational Activities: |
| Computer Programs | _____ |
| Field Trips/Excursions | |
-

D.

Select the Type of Mid-Term and/or Final Assessments to be completed:

(Only select one format; you may select two if the course is year-long)

- Textbook Mid-Term/Final
- Reading Summary (encompassing all reading/research)
- Comprehensive or in-depth Essay or Term Paper- evaluative rubric will be provided
- Comprehensive or in-depth project (video, audio, web)- evaluative rubric will be provided
- Other Suggested comprehensive or in-depth Assessment Activity (Please describe in detail):

For Office Use Only - CODE _____ ST Category _____ CLASS CATEGORY(IES) _____

Date Reviewed:

Please Circle: Approved

Approved with noted changes

Not approved

Reviewer's Signature _____

E.

Pacing and Content of Course

(To be completed with your Educational Partner after course is approved)

If this course is to be taken in a semester, please break the content out into four or five modules; if this course is to be taken over a year, please break the content out into 9 or ten modules.

Semester 1

Module 1:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 2:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 3:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 4:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 5:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Semester 2

Module 6:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 7:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 8:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 9:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

Module 10:

What is being covered this Learning Period? (Look in materials for chapter titles, subjects/objectives covered and list here) -

How will final grade be computed? (List components and weights of each component- eg. Ongoing Daily Assignments, 45%, Chapter Tests, 30%, Final 25%):
